

**Sample Evaluation Form for Exhibitors**

***Give this to your exhibitors at the end of the event on a half-sheet of paper OR send afterwards via online survey like Survey Monkey***

EVENT NAME

EVENT DATE

Please rate the event overall: Poor Good Excellent

How would you rate the event’s location? Poor Good Excellent

How did you hear about the event?

Media Colleague Email Participated before Other:

How did you benefit from exhibiting today?

How can we improve this event for next year?

Do you have suggestions for topics or organizations you would like to see included?

*Thank you for your participation in this community event. We realize you have many events to choose from when planning your outreach, and your presence is what makes it a success each year.*